



MEETING MINUTES
NORTH CAROLINA TURNPIKE AUTHORITY BOARD OF DIRECTORS

DATE: 05/05/2016 TIME: 10:30 AM LOCATION: NCTA Main Conference Room

MEMBERS PRESENT	Secretary Nick Tennyson, Perry Safian, Jim Crawford, Montell Irvin, Jim Walker, Robert Teer
MEMBERS PRESENT VIA PHONE	Scott Aman, Mayor Charles Travis
MEMBERS ABSENT	John Collett

AGENDA TOPICS

1. WELCOME/INTRODUCTIONS – SECRETARY TENNYSON	
DISCUSSION SUMMARY	Secretary Tennyson recognized all Board Members. He also introduced new members of the DOT team: Carr McLamb, General Counsel; Wesley Fricks, Deputy Secretary for Interagency Affairs; and Wayne Branch, Director of Customer Service Strategies.
ACTIONS TAKEN	

2. CALL TO ORDER, DECLARATION OF QUORUM, ETHICS STATEMENT, AND APPROVAL OF MAY 5, 2016 MINUTES – SECRETARY TENNYSON	
DISCUSSION SUMMARY	Secretary Tennyson called the meeting to order and declared a quorum, of 5 voting members of the board. Secretary Tennyson read the Ethics Statement and asked the Board Members to review and sign the statement provided. Secretary Tennyson opened the May 5 th Board Meeting Minutes for discussion and approval.
ACTIONS TAKEN	Motion was made by Robert Teer and motion was seconded by Mayor Charles Travis. Motion was approved unanimously.

3. 3 RD QUARTER TRIANGLE EXPRESSWAY OPERATIONS UPDATE – ANDY LELEWSKI, P.E.; DAVID ROY; SUSAN PULLIUM	
DISCUSSION SUMMARY	<p>Andy Lelewski presented an update on FY 2016 Third Quarter Mainline Traffic Statistics, Roadside Maintenance Statistics, Transponder Sales and Statistics, Toll Transactions by type and recent maintenance activities.</p> <p>David Roy presented the FY 2016 Third Quarter Financial Update to include Revenue Statistics, Revenue Forecast vs. Actual and Projected Operating Expenditures vs. Actual.</p> <p>Susan Pulliam presented FY 2016 Third Quarter trends in transponder purchases. Discussed transaction numbers and calls in to Customer Service Center (CSC); users using self-service via telephone or website vs number handled by customer service staff; and number of new accounts opened.</p>
ACTIONS TAKEN	

4. ACCESS 540 PROJECT UPDATE – ANDY LELEWSKI, P.E.; DAVID ROY; LESLIE JOHNSON, CDM SMITH	
DISCUSSION SUMMARY	<p>Andy Lelewski recognized Alan Shapiro, Division 5 Resident Engineer.</p> <p>Secretary Tennyson asked Beau Memory to share support received from Division 5. Mr. Memory reported tremendous cooperation and communication with Division 5 during construction and maintenance in delivery of the project.</p> <p>Beau Memory recognized Dan Spuller for his efforts in marketing.</p> <p>Andy Lelewski presented the Access 540 Overview and what is occurring in construction activities and described how it is taking place. He provided an update of what it is occurring with the Mainline Toll System. Mr. Lelewski continued on to present a schedule update.</p> <p>Leslie Johnson presented the recommended toll rate schedule through 2051 and how it is determined.</p>
ACTIONS TAKEN	

5. MONROE EXPRESSWAY PROJECT UPDATE – RICK BAUCOM, P.E.; DAVID ROY; LESLIE JOHNSON, CDM SMITH; DAVID MILLER, PFM	
DISCUSSION SUMMARY	<p>Rick Baucum introduced the overview of the Monroe Expressway and updated the board on construction activities and right-of-way acquisitions. 155 parcels remain to be purchased. NCDOT Roadside Environmental group is developing the Conceptual Plan for Landscaping and it should be ready in May 2016. Toll Collection System Update included RFPs for Roadside Toll Collection and Electronic Toll Collection Systems and Back Office's upcoming projects and updates. Mr. Teer asked who the Design Build team was. Mr. Baucum answered by saying it was a joint venture called Monroe Bypass Constructors, including United Infrastructure out of South Carolina, Anderson Columbia out of Florida and Boggs Pavement. The designer is RK & K Construction. Mr. Baucum reported the projected final completion date is 2019.</p> <p>Leslie Johnson presented a map depicting the detail area of the Monroe Expressway and</p>

	<p>dem onstrated areas where tolls will be collected by gantry. Monte L Irvin questioned if it was above grade and the answer was that it was above grade. Ms. Johnson presented the model of determining traffic impact and shared what components are used to help calculate toll rates in the T & R study. Mr. Irvin also asked about the section where the gantry had recently been removed from the project. Mr. Memory responded the Highway Division had concerns that the gantry caused people to make a quick decision and would either cause accidents or force people on to the facility. Mr. Irvin then asked if it would be expensive to make it above grade. Secretary Tennyson responded by saying that it would not be cheap but you make a decision based on all the pressures you are trying to satisfy and the belief was that it was necessary. Ms. Johnson then showed perm ile toll rates related to total weekday revenue and reported Quickpass rates perm ile and bill by mail rates perm ile. Mr. Aman raised a question relating to a gantry located just off of Indian Trail Fairview Road and if it was good placement and what is the cost of building the gantry plus the revenue versus not building that gantry. Ms. Johnson recommended the next steps and what CDM Smith will be doing to achieve them.</p> <p>David Miller gave a Project & Finance Update, Rating Agency Update and TIFIA Update. Mr. Miller presented the Underwriter Selection Process including the schedule and the committee members. He provided a summary of the Preliminary Financing Sources and Uses along with Annual Costs and Funding through fiscal year 2020. Mr. Miller explained that the flow of funds will be almost the same as with the Triangle Expressway with few things changing. He also presented how the Fuel Cap Process worked and the results.</p>
ACTIONS TAKEN	

6. ADJOURN – SECRETARY TENNYSON	
DISCUSSION	<p>Prior to adjournment, Secretary Tennyson chose to exercise his authority to re-establish the Finance Committee and appoint members: Perry Safian, Scott Aman, Robert Teer and Jim Walker. Secretary Tennyson opened the floor for any new business.</p>
ACTIONS TAKEN	<p>Motion to adjourn made by Robert Teer and seconded by Jim Walker. Motion was approved unanimously.</p>