



**DATE:** August 13, 2024  
**TIME:** 10:00 am  
**LOCATION:** Microsoft Teams

## MEETING AGENDA

**MEETING TITLE:** LPA Advisory Committee Meeting  
**OBJECTIVE:** Quarterly Meeting  
**FACILITATOR:** Robin Cunningham  
**SCRIBE:** Tammy Rundle

**ATTENDEES REQUESTED:**

<u><b>DMV Appointed Members</b></u>	<u><b>Other Invitees</b></u>
<ul style="list-style-type: none"> <li><input type="checkbox"/> Wayne Goodwin, Commissioner, NCDMV</li> <li><input type="checkbox"/> Robin Cunningham, Program Supervisor II, Vehicle Services</li> <li><input type="checkbox"/> Loretta Hall, Program Supervisor II, Vehicle Services</li> <li><input type="checkbox"/> Wanda Johnson, Program Supervisor II, Vehicle Services</li> <li><input type="checkbox"/> Jeanette Council, Program Supervisor I, IRP</li> <li><input type="checkbox"/> Major Loyd Crissman, License &amp; Theft</li> <li><input type="checkbox"/> Charles "Cam" Coburn, Asst Director, Training &amp; Development</li> <li><input type="checkbox"/> Srinivasarao Kandimalla, App. Development Mgr., STARS</li> <li><input type="checkbox"/> Michael Thomas, App. Development Mgr., IRP and LITES</li> <li><input type="checkbox"/> James Brittingham, Audit Manager</li> <li><input type="checkbox"/> Renee Silver, Program Supervisor I, QA/PRG/Scan</li> <li><input type="checkbox"/> Telisha Hunter, Program Supervisor II, Vehicle Services</li> </ul> <p><b><u>LPA Appointed Members</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Kyle Donohue, Cherokee #39 &amp; Franklin #125</li> <li><input type="checkbox"/> Pamela Merritt, Whiteville #186</li> <li><input type="checkbox"/> Elaine Neal, Greensboro # 134 &amp; Carrboro #87</li> <li><input type="checkbox"/> Marla Pearson, Cary #107</li> <li><input type="checkbox"/> Lindy Wease, Shelby #48</li> <li><input type="checkbox"/> Linda Jordon, Oxford #132</li> </ul> <p><b><u>Scribe</u></b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Tammy Rundle, Program Analyst I</li> </ul>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Portia Manley, Chief Deputy Commissioner, NCDMV</li> <li><input type="checkbox"/> Paula Windley, Deputy Commissioner, NCDMV</li> <li><input type="checkbox"/> Charlotte Boyd-Malette, Deputy Commissioner, NCDMV</li> <li><input type="checkbox"/> Timothy Hayworth, Deputy Commissioner, NCDMV</li> <li><input type="checkbox"/> Jennifer Keel, Director, Vehicle Services</li> <li><input type="checkbox"/> Rena Henry, Deputy CIO, NCDMV</li> <li><input type="checkbox"/> Marvin Shelton, Director, Business Services</li> <li><input type="checkbox"/> William A. Marsh III, Sr. Deputy General Counsel, NCDOT</li> <li><input type="checkbox"/> Christopher Brooks, Special Deputy Attorney General</li> <li><input type="checkbox"/> John Congleton, Assistant Attorney General</li> <li><input type="checkbox"/> Jonathan Evans, Assistant Attorney General</li> <li><input type="checkbox"/> Judy Schmidinger, Program Analyst II, Vehicle Services</li> <li><input type="checkbox"/> Michael Newsome, Director, Driver Services</li> <li><input type="checkbox"/> Al Roethlisberger, Chief Information Security Officer, NCDIT</li> <li><input type="checkbox"/> Scott Stuelke, Manager, Network Services, NCDIT</li> <li><input type="checkbox"/> Jamey Wilkinson, Client Services Manager, NCDIT</li> <li><input type="checkbox"/> Luke Harris, Operations Manager, Financial Mgmt. Div.</li> <li><input type="checkbox"/> Todd Morgan, DMV Financial Operations, NCDOT</li> <li><input type="checkbox"/> John Brockwell, Communications</li> <li><input type="checkbox"/> Marty Homan, Communications</li> <li><input type="checkbox"/> Leigh Jackson, DOT Legislative Liaison</li> <li><input type="checkbox"/> Anita Rush, DMV Financial Operations/NCDOT</li> <li><input type="checkbox"/> Carl Pickney, Applications System Manager II</li> <li><input type="checkbox"/> Audrea Dale, Applications System Manager I</li> <li><input type="checkbox"/> Yulia Gorelik, Applications System Manager I</li> <li><input type="checkbox"/> Lori Stephenson, Business Relations Manager</li> <li><input type="checkbox"/> Layali Kasem, NCDMV Intern</li> <li><input type="checkbox"/> _____</li> </ul>

AGENDA ITEMS		
AGENDA ITEM DESCRIPTION	PRESENTER	DURATION
1. Roll Call; Establish a Quorum; Agenda; Ground Rules	Robin Cunningham	5 Minutes
2. Review and approval of minutes	Robin Cunningham	5 Minutes
3. Commissioner's Greeting	Comm. Goodwin	10 Minutes
4. Follow-up on Action Items <ul style="list-style-type: none"> <li>a. Review transaction reversals as it relates to address changes</li> <li>b. Review no fee transaction compensation</li> <li>c. Discuss assumed business names</li> <li>d. Develop signage for new credit card fees</li> <li>e. Update the LPA sign list</li> </ul>	Telisha Hunter Robin Cunningham Robin Cunningham Robin Cunningham Robin Cunningham	20 Minutes
5. NEW BUSINESS - <u>DMV</u> <ul style="list-style-type: none"> <li>a. LPA Circuit Replacements/Upgrades</li> <li>b. LPA Status Updates</li> <li>c. New Error Reports</li> <li>d. Compensation Research Project</li> <li>e. LPA Signs</li> <li>f. HB199 information</li> </ul>	TBD Robin Cunningham Robin Cunningham Judy Schmidinger Robin Cunningham Judy Schmidinger	25 Minutes
6. NEW BUSINESS – <u>LPA</u> <ul style="list-style-type: none"> <li>a. Credit card issues and vendor response</li> <li>b. Instant title fee changes</li> </ul>	Marla Pearson	30 minutes
7. Adjourn	Motion to Adjourn	5 minutes

ACTION ITEMS		
ITEM	ASSIGNED TO	DATE
1.		
2.		

3.		
4.		

Notes		

